



# Legal Advisors Worktop Functional Area System – LAWFAS

XII Seminar for Legal Advisors of the Armed Forces  
Geneva, Switzerland – 18-21 June 2019

Presented by: Mr. DA SILVA MIGUEL, José Maria  
in coordination with:  
NATO ACO Office of Legal Affairs

#WEARENATO

## Legal Advisors Worktop Functional Area System

Join and explore... with a simple click



# LAWFAS

Legal Advisors Worktop Functional Area Systems



<https://lawfas.hq.nato.int>

YOUR COLLABORATIVE **THREE PILLAR** TOOL!

## LAWFAS is available for:

### NATO Countries



### 7 NNN PfP Countries



AUS



AUT



CHE



FIN



IRL



NZL



SWE

# LAWFAS – You can find us @



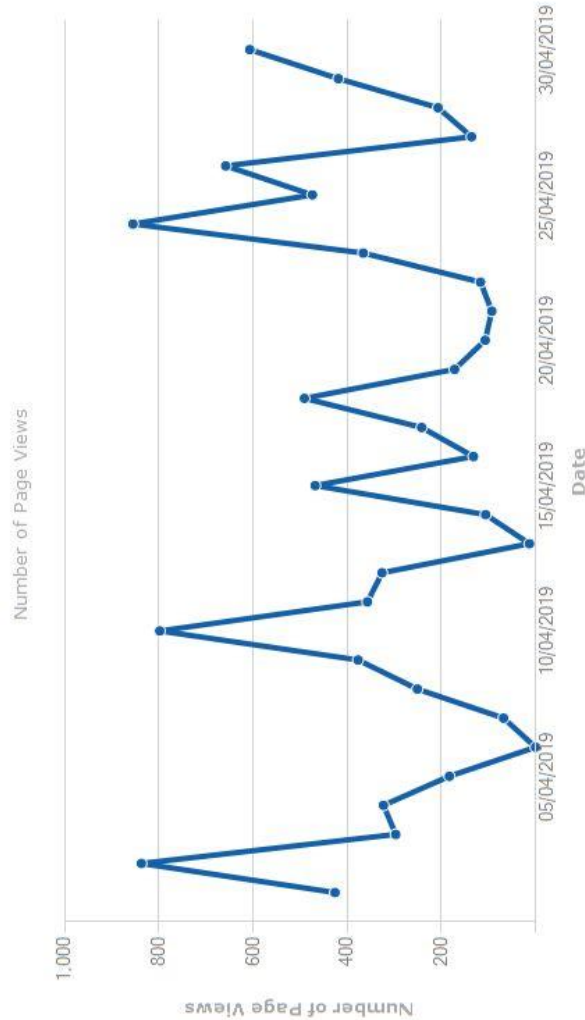
# LAWFAS – What is it?



- Is a web portal, based on SharePoint, that creates a connected and interactive community of NATO and national legal offices to support, facilitate and improve legal support for the Alliance in its operations and activities;
- LAWFAS has become the only legal tool at the International, Operational and Managerial branches
- Supported and maintained by a team of two people – an international lawyer and a SharePoint Administrator;
- Provides the only organized searchable repository of legally significant NATO documents (5,000+ and growing); and
- Transforming the provision and support of NATO legal advice.
- Number of users:
  - Unclassified Network: 850
  - NATO Secret Network: 205



# Number of pages view – April 2019



Date†	Number of Page Views
01/04/2019	426
02/04/2019	837
03/04/2019	297
04/04/2019	323
05/04/2019	183
06/04/2019	0
07/04/2019	68
08/04/2019	251
09/04/2019	377
10/04/2019	798
11/04/2019	357
12/04/2019	326
13/04/2019	13
14/04/2019	106
15/04/2019	468
16/04/2019	132
17/04/2019	242
18/04/2019	491
19/04/2019	172
20/04/2019	107
21/04/2019	93
22/04/2019	117
23/04/2019	366
24/04/2019	855
25/04/2019	474
26/04/2019	658
27/04/2019	136
28/04/2019	207
29/04/2019	419
30/04/2019	607
<b>Total</b>	<b>9,906</b>

9,906

# LAWFAS – The Three Pillars



The goal of LAWFAS is to capture relevant documents, facilitate document researches and ensure an easy access to all relevant information NATO-wide, as a **Repository**



LAWFAS is an interactive tool, which provides legal support to NATO and Member States and Universities, acts as a **Paralegal On-Line Service**



**Legal Clinic** with the universities (Roma Tre and Paris Pantheon Sorbonne) and research institutions on topics of interest

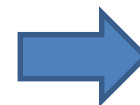
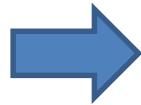
- **Autonomous Weapons** and **Humanitarian Access in Non-International Armed Conflicts** (2018 Roma Tre)
- **Detention in NIAC** and **Updated Commentaries to the 1949 Conventions (I) and (II)** (2019 Roma Tre)
- **Theory of Implied Powers in International Organizations** and **Subsidiary Organs in NATO Operations and Missions** (2019 Paris)



# Central Repository of International Agreements (CRIA)



- The HQ SACT and SHAPE Legal Offices are the two repositories of international agreements signed by, or on behalf of, HQ SACT, SHAPE, or any constituent element (**Bi-SC Directive 15-003** *Preparation and Control of International Agreements*)
- **The Office of the ACO/SHAPE Legal Advisor is currently the custodian of the original versions of international agreements which are in force.**
- **These documents are stored in CRIA and in LAWFAS**





# Central Repository of International Agreements (CRIA)

- The Central Repository of International Agreements (CRIA) is located inside the NATO ACO Office of Legal Affairs and LAWFAS Team is responsible for this service.
  - Keep the hard copies of all International Agreements between SHAPE and nations
  - Maintain a digital service of all of these documents
- In CRIA you may find the following documents:
  - MOUs, MOAs, TAs, NOJs, NOAs, MWAs, EOLs, etc.
- Preparing and providing certified true copies is also a task for LAWFAS Team



# LAWFAS – RAP



- LAWFAS is part of the **NATO Readiness Action Plan (RAP)** and considered as a Minimum Military Requirement (MMR);
- LAWFAS is providing support to **NATO Force Integration Units (NFIUs)**, the Multinational Corps North-East (MNC-NE) and the Multinational Division South-East (MND-SE);
- This new concept have led to the creation of new NATO Legal Offices and, consequently, the number of users have been increased;
- Concerning **RAP**, LAWFAS has been gathering all policy documents;
- Due to the restricted classification of the policy, most of these documents are available on the **NATO Secret**



- The Legal architecture of the RAP comprises more than 2000 legal acts concluded by RAIO in order to enable SACEURs Area of Responsibility for the movement of troops.

***Architecture includes:***

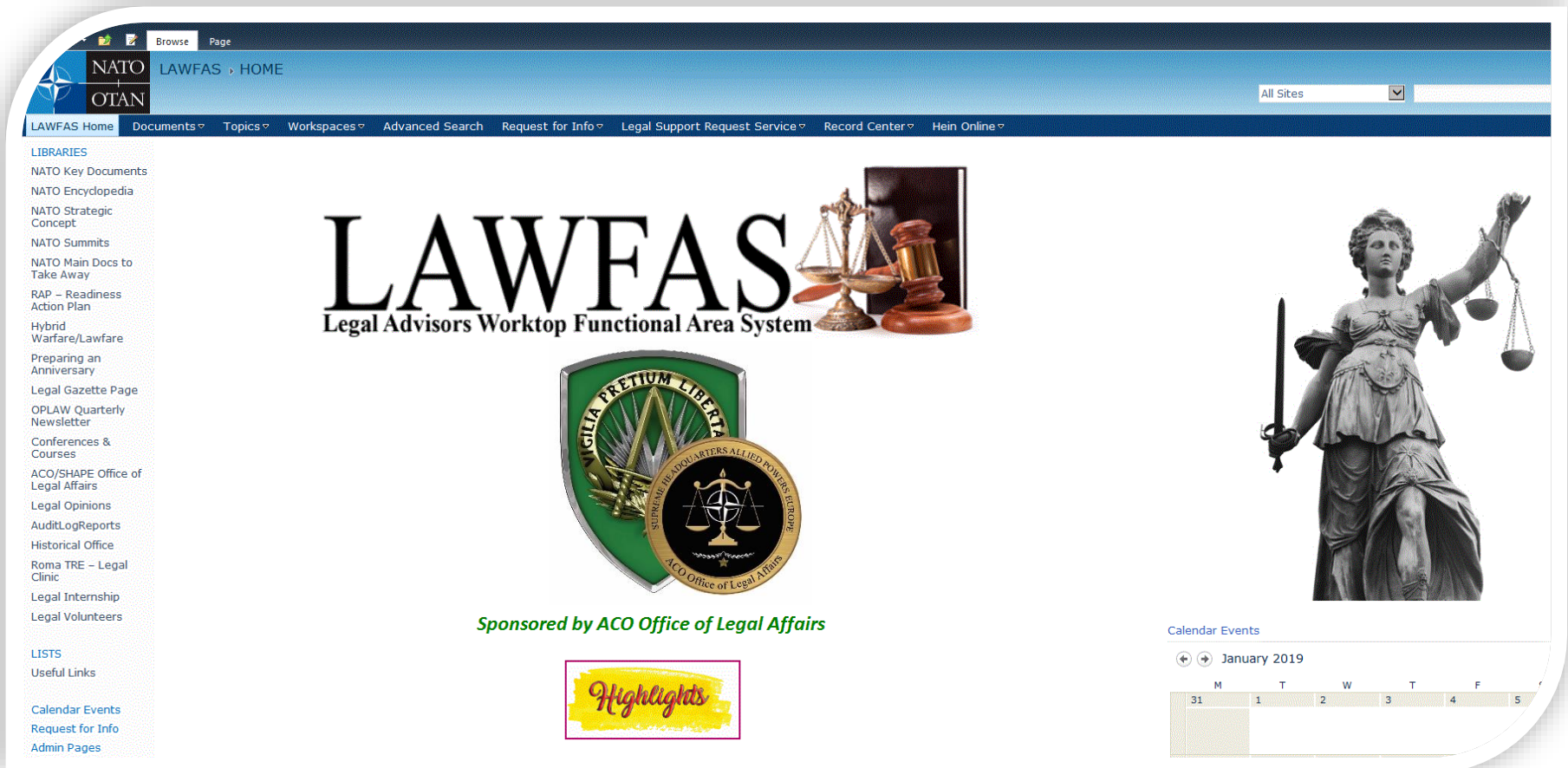
- SA (Supplementary Agreements) to Paris Protocol (1952)
- HNS (Host Nation Support) MOUs (Memorandum of Understanding)
- VJTF (Very High Readiness Joint Task Forces) TAs (Technical Arrangements)
- New HQs founding documents
- Notes of Accession
- Statements of intent



**LAWFAS supports the RAIO in storing all the documentation**

# LAWFAS – Home Page

- How the home page is organized...



The screenshot shows the LAWFAS Home Page with the following layout:

- Header:** Includes the NATO OTAN logo on the left, the title "LAWFAS - HOME" in the center, and a search bar on the right labeled "All Sites".
- Navigation Bar:** A horizontal bar with links: "LAWFAS Home", "Documents", "Topics", "Workspaces", "Advanced Search", "Request for Info", "Legal Support Request Service", "Record Center", and "Hein Online".
- Left Sidebar (LIBRARIES):** A list of links including "NATO Key Documents", "NATO Encyclopedia", "NATO Strategic Concept", "NATO Summits", "NATO Main Docs to Take Away", "RAP - Readiness Action Plan", "Hybrid Warfare/Lawfare", "Preparing an Anniversary", "Legal Gazette Page", "OPLAW Quarterly Newsletter", "Conferences & Courses", "ACO/SHAPE Office of Legal Affairs", "Legal Opinions", "AuditLogReports", "Historical Office", "Roma TRE - Legal Clinic", "Legal Internship", and "Legal Volunteers". Below this is a "LISTS" section with "Useful Links", "Calendar Events", "Request for Info", and "Admin Pages".
- Main Content Area:**
  - Large text "LAWFAS" with the subtitle "Legal Advisors Worktop Functional Area System".
  - Images of a gavel and scales of justice.
  - Two circular logos: the ACOF logo and the ACO Office of Legal Affairs logo.
  - Text: "Sponsored by ACO Office of Legal Affairs".
  - A yellow box with the word "Highlights" in cursive.
- Right Side:**
  - A large image of a statue of Lady Justice.
  - A "Calendar Events" section showing a calendar for January 2019.

# LAWFAS – You can find there...

- **Documents:**

- **Treaties:** North Atlantic Treaty, NATO SOFA, Paris Protocol...
- **Agreements:** HNS, MOUs, SAs, Garrison Support Arrangements (GSAs), Base Support Arrangements (BSA)
- **Directives:** ACO, ACT, Bi-SC Directive
- **Standing Operations Procedures (SOPs)**
- **Policies**
- **STANAGs**

- **Workspaces:**

- EU-NATO
- Protection of Civilians
- Refugee Crisis
- Gender Workspace
- Roma Tre – Legal Clinic



- **Libraries:**

- Hybrid Warfare
- Conferences and Courses
- Legal Gazette and Ops Newsletter
- RAP – Readiness Action Plan

- **Lists**

- Useful Links
  - LAWFAS Selection
  - International Organizations
  - National Repositories
  - Research Institutions and Journals
  - International Databases

- **Calendar Events**



# LAWFAS – You can find there...



## THE NORTH ATLANTIC TREATY - WASHINGTON TREATY

**THE NORTH ATLANTIC TREATY (1949) THE NORTH ATLANTIC TREATY** Le Traité de l'Atlantique ... and well-being in the **North-Atlantic** area. Soucieux de favoriser dans ... They therefore agree to this **North Atlantic Treaty**: Se sont mis d'accord sur le ...

Authors: Mertens, Dirk Civ Bel Nshq Date: 08/03/2016 Size: 33KB

<https://lawfas.hq.nato.int/RC/Basic documents/1949 NORTH ATLANTIC TREATY ORGANIZATION TREATY.pdf>

## THE NORTH ATLANTIC TREATY (1949)

### THE NORTH ATLANTIC TREATY

The Parties to this Treaty reaffirm their faith in the purposes and principles of the Charter of the United Nations and their desire to live in peace with all peoples and all governments.

They are determined to safeguard the freedom, common heritage and civilization of their peoples, founded on the principles of democracy, individual liberty and the rule of law.

They seek to promote stability and well-being in the North-Atlantic area.

They are resolved to unite their efforts for collective

### Le Traité de l'Atlantique Nord

Les Etats parties au présent Traité, réaffirmant leur foi dans les buts et les principes de la Charte des Nations Unies et leur désir de vivre en paix avec tous les peuples et tous les gouvernements.

Déterminés à sauvegarder la liberté de leurs peuples, leur héritage commun et leur civilisation, fondés sur les principes de la démocratie, les libertés individuelles et le règne du droit.

Soucieux de favoriser dans la région de l'Atlantique Nord le bien-être et la stabilité.

Résolus à unir leurs efforts pour leur défense collective

# LAWFAS – You can find there...

## GSA BETWEEN THE KINGDOM OF BELGIUM AND SHAPE

The purpose of this **GSA** is to define the scope of support to be ... dated 02 May 2006. 1-2. This **GSA** is concluded under the authority ... in SHAPE Compound. 1-4. This **GSA** is developed pursuant to guidance ... and Standards. 1-5. Nothing in this **GSA** is to be construed as ...

Authors: Act See Legad Johnson Jessica Date: 09/09/2014 Size: 1MB

[https://lawfas.hq.nato.int/RC/Basic documents/GSA\\_BEL\\_SHAPE.pdf](https://lawfas.hq.nato.int/RC/Basic documents/GSA_BEL_SHAPE.pdf)

Garrison Support Arrangement  
between  
the Kingdom of Belgium  
and  
Supreme Headquarters Allied Powers Europe (SHAPE)

NATO UNCLASSIFIED

Garrison Support Arrangement (GSA)  
Between  
THE MINISTRY OF NATIONAL DEFENCE OF ROMANIA (ROU MoND)  
and  
SUPREME HEADQUARTERS ALLIED POWERS EUROPE (SHAPE)  
regarding  
Base Support to DEPLOYABLE COMMUNICATIONS AND  
INFORMATION SYSTEMS MODULE E/2<sup>nd</sup> NATO SIGNAL  
BATTALION/NATO CIS GROUP (NATO DCM E/2<sup>nd</sup> NSB –  
BUCHAREST/ROMANIA)

## GSA ROU 2NSB.pdf

1-3. The Participants to this **GSA** are the Ministry of National ... Concept. 1-5. Nothing in this **GSA** is to be construed as authority ... to OCM E/2nd NSB. In case this **GSA** or the references identified in ... For the purposes of this **GSA** it may also include any NATO Command ...

Authors: Baquerizo, Victoria Date: 20/07/2016 Size: 454KB

<https://lawfas.hq.nato.int/ACOLO/Main Documents/GSA's/GSA ROU 2NSB.pdf> View duplicates

1  
NATO UNCLASSIFIED

1  
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# LAWFAS – You can find there...

## STANAG's Home Page

Standardization Agreements (STANAGs) are records of agreements among several or all member nations to adopt similar procedures. The NATO Standardization Agency (NSA) is responsible to initiate, coordinate, support and administrate standardization activities conducted under the authority of the NATO Committee for Standardization (NCS). The NSA pursues this mission with two types of standardization documents: Standardization Agreements (STANAGs) and Allied Publications (APs).

*In order to check current published STANAGs please click below:*



NATO STANDARDIZATION DOCUMENT DATABASE

NSO



NATO STANDARDIZATION AGENCY  
AGENCE OTAN DE NORMALISATION



24 August 2004

NSA/0831-NAV/1008

### STANAG 1008 NAV (EDITION 9) – CHARACTERISTICS OF SHIPBOARD ELECTRICAL POWER SYSTEMS IN WARSHIPS OF THE NORTH ATLANTIC TREATY NAVIES

#### References:

- a. AC/141-D/750 dated 28 June 2001 (Edition 9) (Ratification Draft 1)
- b. MAS/59-NAV/1008 dated 21 February 1994 (Edition 8)

1. The enclosed NATO Standardization Agreement which has been ratified by nations as reflected in the **NATO Standardization Document Database (NSDD)**, is promulgated herewith.
2. The references listed above are to be destroyed in accordance with local document destruction procedures.

# LAWFAS – You can find there...

## *LAWFAS Links Home Page*

*In this site you can find several interested links organized by five categories:  
LAWFAS Selection, International Organizations, National Repositories, Research Institutions and International Databases*

### LAWFAS Selection

- NATO Multimedia Library
- NATO Legal Deskbook
- Legal Gazette Home Page
- LAWFAS How To
- LAWFAS Friendly User Guide
- Fight Against Terrorism – Conceptual Framework
- Phone Directory
- US Army JAG School
- STANAGs

International Organizations



### National Repositories

- USA – United States Department of Defense
- USA – Treaty Office – US Department of State
- USA – Indigenous Law Portal – Library of Congress
- USA – Office of Foreign Assets Control – OFAC
- UK – Treaties Online – FCO
- NLD–Military legal Journal

### Research Institutions and Journals

- IACHR – Loyola Law School – Los Angeles
- Centre for Human Rights – University of



# LAWFAS – Calendar Events



LAWFAS Home page provides a significant amount of important information to the users

Calendar Events

← → May 2019

M	T	W	T	F	S	S
29	30	1	2	3	4	5
6	7	8	9	10	11	12
International Military Course in Law of Armed Conflict (Salon de Provence)						
Advanced Course on International Humanitarian Law (LOAC) (S)						
IBA Annual Litigation Forum: Disrupt						
13	14	15	16	17	18	19
International Military Course in Law of Armed Conflict (Salon de						
Course for Directors of Courses and Trainers in IHL (San Remo						
99th Course on International Refugee Law (San Remo, Italy)						
▼ 2 more ite ▼ 2 more ite ▼ 1 more ite						
20	21	22	23	24	25	26
Course on Peace Support Operations (PSO) (San Remo, Italy)						
International Law of Cyber Operations (Tallinn, Estonia)						
XX-162 NATO Maritime Operational Law Course (NATO School						
27	28	29	30	31	1	2
Detention and Captured Personnel (CPERS) Course (San Remo						
3rd Course on the Rights of Migrants (San Remo, Italy)						

- The “**Calendar Events**” advertises upcoming conferences, courses, workshops and other events of interest





# LAWFAS – Request for Info (RFI)





- If you are looking for information which is not yet offered on LAWFAS, please do not hesitate to create a request for info
- The lawyers specialized in NATO matters will provide you a feedback.
- You can follow up your requests by using *My Requests*. Your requests are handled privately and are not visible by other users.
- In addition you can always email or call us
  - [Jose.dasilvamiguel@shape.nato.int](mailto:Jose.dasilvamiguel@shape.nato.int) – +3265446354; 254-6354; +32491726800
  - [Borja.montestoscano@shape.nato.int](mailto:Borja.montestoscano@shape.nato.int) – +3265447599; 254-7599

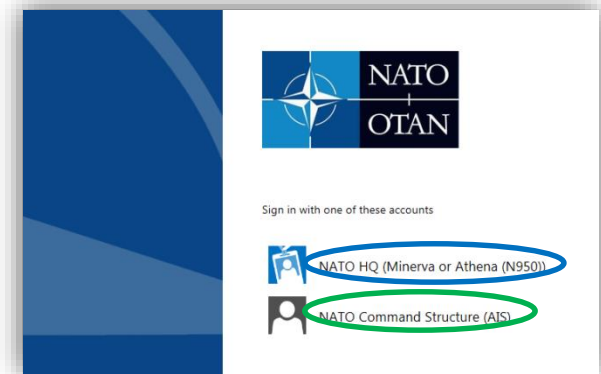


Request Info >>



Title *	<input type="text"/>
Question	<input type="text"/>
Priority	(2) Normal ▼
Related To	Information ▼
Due Date	<input type="text"/> 
Attach File	Escolher ficheiro Nenhum ficheiro selecionado 

- **ACCESS TO LAWFAS *NATO Secret Network***
  - If you are member of a **NATO Country**, you have a **NATO Security Clearance** and you have a NATO Secret account
    - You can have access to LAWFAS
    - Contact LAWFAS Administrator
      - [Jose.dasilvamiguel@shape.nato.int](mailto:Jose.dasilvamiguel@shape.nato.int)  
request for access
    - Per our request, NATO Office Security (NOS) can also create an account for users who do not belong to NATO HQ (Minerva Domain) or to SHAPE (AIS Domain)
      - For these requests is necessary a copy of your security clearance and some paperwork signed
  - Once the access is granted or the account is created, go to:
    - <https://lawfas.hq.nato.int>
    - Once there, choose:
      - NATO Command Structure (AIS), for SHAPE
      - NATO HQ (MINERVA or Athena (N950) account), for NATO HQ



# LAWFAS –Unclassified Network



- **ACCESS TO LAWFAS Unclassified Network & Commercial Internet**
  - **Do you have an official email address?**  
If yes, I kindly ask you to go to:
    - <https://lawfas.hq.nato.int>
  - **Choose the first option:**
    - Register yourself to get access to the portal
  - **Fill in all the mandatory fields**
    - Click on “Register”
    - Your account will be created soon



The screenshot shows the LAWFAS login interface. At the top left is the NATO OTAN logo. The main heading is 'LAWFAS'. Below this, a message says 'Please provide your username and password to sign in.' with a key icon. There are two input fields: 'User name:' and 'Password:'. A blue 'Sign In' button is to the right of the password field. Below the input fields, there is a red circle around the text 'Register yourself to get access to the portal.' and two links: 'Click here to change your password.' and 'Click here if you forgot your username/password.'

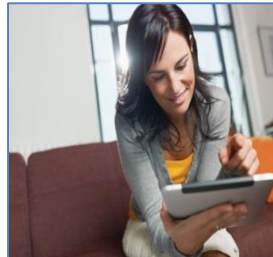
# LAWFAS – Unclassified Network



- ***WHERE CAN YOU HAVE ACCESS? (LAWFAS Unclassified)***
- Wherever you are...



- With different devices...



- As soon as you have internet connection
  - Wifi 
  - Data (3G or 4G) 
  - Cable 
  - **Upcoming APP** 

All LAWFAS users can access the information (Basic Legal Documents, Agreements, Policies, Directives, Current NATO Topics, etc.), anywhere, anytime, by using **commercial internet**.


LAWFAS, is a legal platform sponsored by the ACO Office of Legal Affairs that assists, facilitates and improves legal support for NATO in its operations and activities.

**Do not hesitate to join us in order to explore further issues in our functionality**

**NOTE: ONLY UNCLASSIFIED INFORMATION IS AVAILABLE ON LAWFAS UNCLASSIFIED**

# LAWFAS – Do not forget!



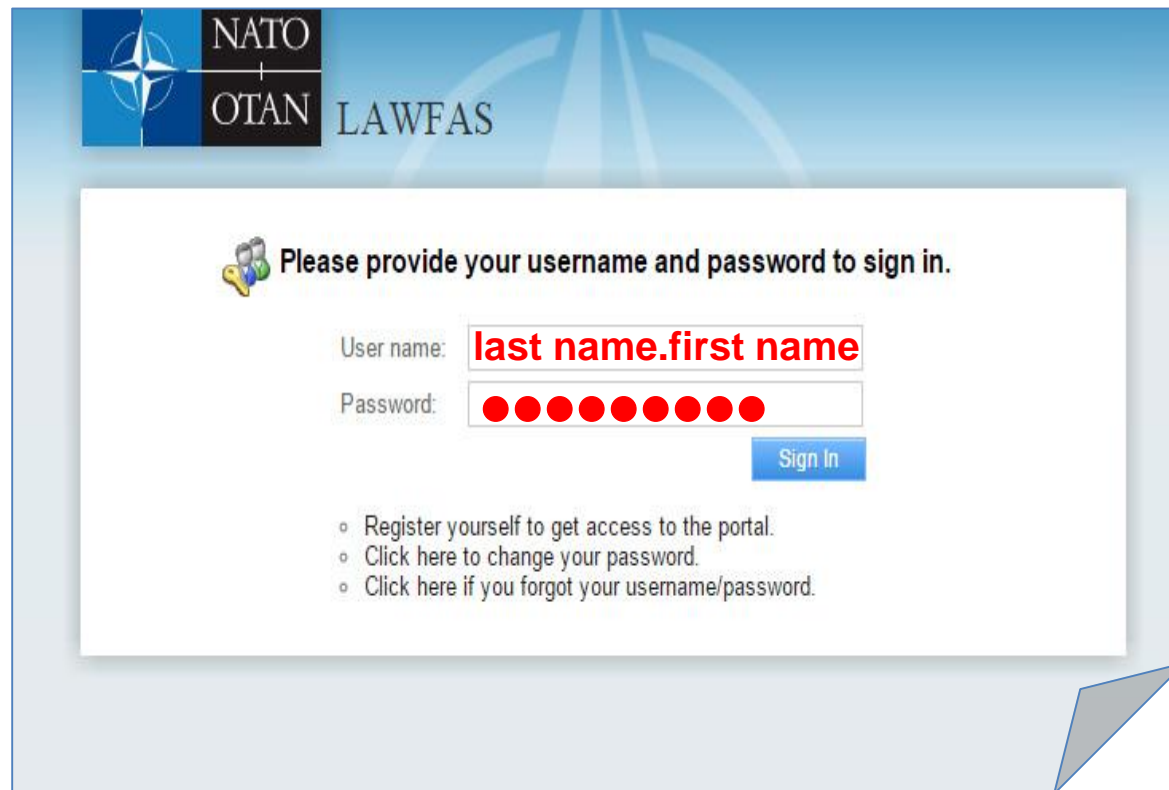
ISSUES	CLARIFICATIONS
To request an account	LAWFAS account can ONLY be created with an official email adress (INT; MOD; PT; CZ; EDU etc.)
Senior Legal Name	Is the name of your supervisor/chief; In case you hold that position, write your name;
End of tour/duty	Date when your mission will be completed
The system sends an email for the users whose accounts are almost expired	<p>Please take these emails in consideration, otherwise your account will be disable and your access will be denied</p> <div data-bbox="1166 833 1854 1279"> <p>Password Expiring </p> <p>donotreply@hq.nato.int para eu ▾</p> <div> <div>LAWFAS</div> <p>Dear LAWFAS Migration,</p> <p>Your password will expire in 2 Days!</p> <p>You must change your password in order to be able to connect to the site. Your password can be changed by navigating to <a href="https://lawfas.hq.nato.int/_layouts/Registration/ChangePassword.aspx">https://lawfas.hq.nato.int/_layouts/Registration/ChangePassword.aspx</a></p> <p>If you need additional information please contact the site administrator.</p> <p><small>This is a system generated email, please do not respond to this email as this is not a monitored account.</small></p> </div> </div>



## Privacy LAWFAS notice

- When you request an account (NATO Unclassified Network and Commercial Network)
  - LAWFAS administrator will receive your request
  - After that, a message will be sent for you, with the:
    - “LAWFAS Privacy Notice Consent”
  - If you agree with the “LAWFAS Privacy Notice”, please do not forget to answer that message by mail
  - Only after your consent, your account can be created.


<https://lawfas.hq.nato.int>



The screenshot shows the LAWFAS login interface. At the top left is the NATO OTAN logo. To its right, the text 'LAWFAS' is displayed. Below the logo, a message reads: 'Please provide your username and password to sign in.' accompanied by a small icon of two people. There are two input fields: 'User name:' with the text 'last name.first name' and 'Password:' with a series of red dots. A blue 'Sign In' button is positioned to the right of the password field. Below the input fields, there are three links: 'Register yourself to get access to the portal.', 'Click here to change your password.', and 'Click here if you forgot your username/password.'

NATO  
OTAN

LAWFAS

 Please provide your username and password to sign in.

User name:

Password:

[Sign In](#)

- Register yourself to get access to the portal.
- Click here to change your password.
- Click here if you forgot your username/password.

# LAWFAS – Contacts

For **LAWFAS support**, please contact:



Mr. José Maria da Silva Miguel  
Administration & Tech Support  
Tel.: +32 (0) 65 44 63 54  
DSN: 254 – 63 54  
Mobile: +32 (0) 491 726 800  
Email: [jose.dasilvamiguel@shape.nato.int](mailto:jose.dasilvamiguel@shape.nato.int)  
Email: [jmsmiguel@gmail.com](mailto:jmsmiguel@gmail.com)



Mr. Borja Montes Toscano  
Content Manager  
Tel.: +32 (0) 65 44 75 99  
DSN: 254 – 75 99  
Email: [borja.montestocano@shape.nato.int](mailto:borja.montestocano@shape.nato.int)

@ SHAPE – ACO Office of Legal Affairs  
Av. Londres – Bldg 101 – Room K207  
7010 SHAPE – Belgium

# Join and Explore...



## with a simple click!

@ <https://lawfas.hq.nato.int>

thank you!

